



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

18 July 2023

MR. ROEL L. GALVEZ,
General Manager
RAZEL ENTERPRISES
Blk. 29 Lot 7 Bellavista Subdivision,
Brgy. Santiago, General Trias, Cavite
Email: razelenterprises@yahoo.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058745-RSC

Dear **Mr. Galvez**:

Pursuant to Purchase Order No. **058745-RSC**, in the total amount of **Four Thousand Five Hundred Pesos (₱ 4,500.00)**, only for the **Supply and Delivery of Various Ink intended for Warehousing, Inventory and Asset Disposal** under PR No. **HO-WIT23-005 (Item Nos. 1-6)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Administration & Finance

Cf: Atty. P. D. Mabbagu – SDM, Admin
Mr. R. A. Villarin – DM, Logistics
Ms. M. S. S. Mudlong – Manager, WIADD

Received and Acknowledged by: JEFFREY J. CERDENA
Authorized Representative

Date: AUGUST 1, 2023

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